



disciplinary behaviors.

<b>5b. Dr. Ziska's presentation implications</b>		<a href="#">Supporting Docs</a>	<b>Board Members / Discussion</b>
Discussion: Board members recapped salient points from Dr. Ziska's presentation at the last Board meeting: * Number of students being served (1/3 to 1/2 of caseload of 23); * Caseload of 23; Keep supporting;advertising/advocating for utilization of emotional wellness services; * Perceived stigma in regard to accessing emotional wellness services is a barrier; *Are we getting students/families most in need of services to use them?; * What is the follow-up on a referral? * Compelling statistics for depression, trauma, suicide, substance use; * How to address confidentiality issues (in a multi-use facility for ex., if you are in the waiting room, no one knows if you are coming for the doctor, nurse, lab test, etc.); * Should Dr. Ziska provide services elsewhere?; * Interface with Kau'i important; * There are alot of issues for families in accessing services (confidentiality; Child Protective Services; unwanted exposure of family issues/dynamics). Further discussion around the need to normalize emotional wellness -- it's important for everyone! What implications do these observations have for our ownership and school?			
<b>6. Board Education</b>			
<b>6a. Progress on preparation for Charter Contract renewal</b>		<a href="#">Supporting Docs</a>	<b>Kahele Nahale-a / Report</b>
Discussion: ISD Kahele Nahale-a presented a slide show <i>Renewal Application and Criteria for State Public Charter School Contracts</i> . She shared the Commission will begin scheduling site visits in May; multiple visits will be planned. Academic Performance Review will most likely by conducted by the Commission in the Fall of 2019. LCPCS has received no Notices of Deficiency (NODs) and consequently, the Commission after reviewing the application and performance data will recommend a contract period of 1-5 years. The ISD, Office Manager, Business Manager and Business Consultant will be primary participants in preparing for the operational review. The Board will address the Governance section at their May meeting.			
<b>6b. Board Educational Needs and National Charter Schools Institute</b>		<a href="#">Supporting Docs found in Correspondence</a>	<b>All / Discussion</b>
Discussion: The Charter Commission has engaged the National Charter Schools Institute to provide training to governing boards (GBs). The process will begin with a focus group with individual GBs to identify training needs. Board member availability for May 20 was solicited.			
<b>6c. Commission Community Stakeholder Info. Gathering Session, 4/16/19</b>			
Discussion: Fred attended the session at UHH on 4-16-19, the first of seven scheduled meetings with charter school Board members and the Charter Commission staff to inform the Commission's strategic planning. Jennifer Higaki, a Commission staffer, chaired the meeting. While questions were formally posed to participants to explore the governance and performance frameworks, the actual discussion was more free-form. Input focused on the necessity of Commissioner participation in the information-gathering process; Commissioner exposure/familiarity with on-the-ground school operations; allowing individual charter schools more participation in determining appropriate evaluation measures for their schools; board membership constraints (one-third rule); need to amplify the Commission's role in supporting and promoting charter school innovations; including accreditation in the evaluation of charter schools.			<b>Fred Kent / Information</b>
<b>7. Governance Process Items for Decision</b>			
<b>7a. GP-9 Board &amp; Committee Expenses</b>		<a href="#">GP-9 &amp; Revisions</a>	<b>Board Members / Approve</b>
Discussion: LCPCS does not have a mileage reimbursement rate.		Motion: To approve GP-9 as revised.	
		<i>made by</i> <b>Fred K.</b>	
		<i>seconded by</i> <b>Daphnie M.</b>	
		Ayes:	
		Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
		Opposed:	
		none	
		Abstain:	
		none	
<b>7b. GP-11 Investment in Governance</b>		<a href="#">GP-11 &amp; Revisions</a>	
Discussion: 2.1 "timely" added. 2.3 and 2.4, examples of outreach mechanisms and outside mointoring assistance inserted.		Motion: To approve GP-11 as revised.	
		<i>made by</i> <b>David S.</b>	
		<i>seconded by</i> <b>Fred K.</b>	
		Ayes:	
		Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
		Opposed:	
		none	
		Abstain:	
		none	
<b>7c. GP-15 Special Rules of Order</b>		<a href="#">GP-15 &amp; Revisions</a>	
Discussion: Revisions to align GP-15 with Bylaws.		Motion: To approve GP-15 as revised.	

		<i>made by</i> <b>David S.</b>	<i>seconded by</i> <b>Kelly C.</b>	
		Ayes:	Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
		Opposed:	none	
		Abstain:	none	
<b>7d. GP-18 Requests for Presentations to the Board</b>		<b>GP-18 &amp; Revisions</b>		
Discussion: 1.2 revised to require submission of a written brief 6 days in advance of the Agenda-Setting Committee. 1.5 revised to include flexibility in regard to number of presenters and time of presentation at the discretion of the Agenda-Setting Committee.		Motion: To approve GP-18 as amended.		
		<i>made by</i> <b>Kelly C.</b>	<i>made by</i> <b>Fred K.</b>	
		Ayes:	Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
		Opposed:	none	
		Abstain:	none	
<b>8. Executive Limitations Items for Decision</b>				
<b>8a. EL-4 Financial Condition &amp; Activities</b>		<b>EL-4 &amp; Revisions</b>		
Discussion: 1. For some expenses, like pre-K, the money is spent first, then reimbursement is filed up to the allotted maximum amount. Therefore, we do not receive the funds until after they are spent. This has not been a problem for cash flow because the State Allocation is received at the beginning of the year, then a second allocation is received in December. However, hypothetically, there might be a time, just before the December allocation, when more money might be spent than received; the second exception has been added to take note of that possibility.		Motion: To approve EL-4 as amended.		
2. Since our budget is balanced, revenue driven, and we do not want to operate at a loss, we should not allow total operating expenditures to exceed the total approved operating budget. If during the course of the year revenue exceeds original expectations, the board can approve a higher expenditure budget.		<i>made by</i> <b>Kelly C.</b>		
Removing the line item limits (the old statement #2) eliminates the confusion of whether limitations relate to "line items" or "categories."		<i>made by</i> <b>David S.</b>		
Together, the following limitations constitute a good financial corral within which the school must operate: Statement #8 is a qualitative limitation about not deviating from the approved budget; Statement #2 is a quantitative limitation about total operating expenses not exceeding total operating revenue, and; Statement #1 is a quantitative limitation which addresses cash flow and reimbursement limitations.		Ayes:		
3. There are no actual funds, either in an account or on the balance sheet, designated as contingency. It is just a line on the expense budget. The wording has been changed to contingency "budget" instead of "funds".		Pam Elders, Fred Kent, Daphnie Martins, Kelly Campbell, David Sheehan, Paula Dickey, Kahele Nahale-a (non-voting)		
4. "Long Term Reserves" is on the balance sheet as GB Mandated Reserve. The Charter Commission goal is for a unrestricted cash balance of 60 days of operating expenses, which would be about \$660,000. These funds should be "reserved" for special expenditures approved by the board.		Opposed: none		
The Finance Committee believes these changes will give our School Director more flexibility, reduce the workload of the GB, yet tighten the overall financial governance.		Abstain: none		
The significance of these limitation changes won't be known until we get a proposed budget for the next year from the school staff.				

	Opposed:	none	
	Abstain:	none	
<b>8c. EL-11 Ends Focus of Grants or Contracts</b>	<b>EL-11 &amp; Revisions</b>		
Discussion: 1. "...that do not prohibit methods or activities" deleted to clarify meaning of limitation. 3. "...and awarding grants" eliminated as non-applicable to school functions.	Motion: To approve EL-11 as amended.		
	<i>made by</i> <b>Kelly C.</b>	<i>seconded by</i> <b>Fred K.</b>	
	Ayes:	Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
	Opposed:	none	
	Abstain:	none	
<b>9. Required Approvals Agenda</b>			
<b>9a. School-Wide Plan Revision</b>	<b>School-Wide Plan Revisions</b>		
Discussion: ISD Kahele Nahale-a reviewed the Application for Title 1 Comprehensive Support and Improvement Funds (CSI) to illuminate the proposed revisions to the School-Wide Plan (SWP). Some activities have been moved from year 2 to year 3; some year 3 activities have been deleted. Panorama Education Student Success Dashboard will replace the Pale Liko Early Warning System which will streamline data collection. Budget accomodates fee increase and addition of 1 on-site day for consultant Connie Hebert, RtI consultant; stipend for Waipunalei Coordinator, additional training and collaboration time for vertical alignment, moving funds for CTE Conference from year 2 to year 3, conversion of Student Success Coach to contract position (salary plus fringe), professional development "Classroom Instruction That Works (CITW); partnerships with HCC to offer dual enrollment credit courses.	Motion: To allow Kahele N. to make the proposed revisions to the SWP and to authorize the GB Board Chair to sign the SWP before submittal.		<b>Board Members / Approve</b>
	<i>made by</i> <b>Fred K.</b>	<i>seconded by</i> <b>Kelly C.</b>	
	Ayes:	Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
	Opposed:	none	
	Abstain:	none	
<b>10. School Director Transition Committee</b>			
Discussion: Membership will include Board Chair; Board Treasurer; parent-community member (TBD by Committee); DCIA,; ISD, and; other member/participants to be determined by the Committee and/or Board. The Committee would: outline the content and timeline of SD's orientation (both internal and external providers); schedule introductions to stakeholder groups/school community; identify information/data/reports/tasks to be completed prior to SD's start-date, and; other necessary supports.	Motion: To set-up a SD Transition Committee as described in Proposal.		<b>Board Members / Approve</b>
	<i>made by</i> <b>Kelly C.</b>	<i>seconded by</i> <b>Daphnie M.</b>	
	Ayes:	Pam E., Fred K., Daphnie M., Kelly C., David S., Paula D., Kahele N. (non-voting)	
	Opposed:	none	
	Abstain:	none	
<b>11. Executive Session</b>			
<i>The ES serves 3 core functions: (1) assures confidentiality, (2) creates a mechanism for Board independence and oversight, and (3) enhances relationships among Board members and with the School Director. While in ES, only Board members and individuals invited by the Chair may be present. At the option of the Chair, the School Director or other Board members may be excused.</i>			<b>Board Members / Discuss</b>
<b>11a. Self-Evaluation of Board Performance - Deferred</b>			
<b>11b. Other - Deffered</b>			
<b>12. Information Requested by the Board</b>			
<b>12a. Hui Kako'o O Laupahoehoe MOU - received</b>			<b>Board Members / Review</b>
<b>12b. Enrollment Policy Revision</b>			
<b>12c. Feedback on Organization Chart</b>			
<b>12d. Comparison BIESY Data SY 2017-18</b>			
<b>13. Adjourned at 9:00 PM.</b>			<b>Chair</b>
<b>14. Announcements:</b>			

a. Agenda-Setting - May 14, 2019 (5:30pm Room 12)				
b. Finance - May 14, 2019 (4:00pm Room 12)				
c. Regular Board Meeting - May 25, 2019 (5:30pm Room 12)				
				Total Minutes: 209
Board Correspondence: Separate Listing (attached)				
Committee Minutes and Agendas (posted on the Board Drive)				
To Emphasize Hands-on Learning and Academic Success				
Where Every Student is Known, Valued, and Loved				